



Attention: hbia Clients

You are eligible to receive a discount on program membership dues!

**Drug Free Workplace Corporate
Membership Program**

Never miss out on your 7.5% discount on your workers compensation insurance premiums and always be in compliance with Georgia law! JOIN NOW!

The Council on Alcohol and Drugs has been providing substance abuse education and prevention for over 30 years. We are a charitable non-profit (501(c)3) organization and want to help your organization stay drug free - hassle free!

When you are a certified Drug Free Workplace, you must meet the following requirements by State law:

1. You must have a drug free workplace policy. **Solution:** We email you a simple "fill-in the blank" policy. This is State recommended policy.
2. You must drug-test employees as mandated by law. **Solution:** All drug testing can now be done on-site! We sell the most accurate and easy to use on-site testing kits available from Roche Laboratories. Training is provided free of charge and the test-cups do not require specimen handling. On-site testing saves you time and money! Call for the best pricing and more details.
3. *You must provide 2 hours of employee education training per year. **Solution:** The Council has a DFW newsletter that meets this requirement. Put the newsletter in each employee's monthly paycheck. This newsletter counts as 10 minutes of training/education. 12 monthly newsletters x 10 minutes = 2 hours of education.
4. *You must provide 2 hours of supervisor training per year. **Solution:** We have a video rental library for training purposes and we have highly qualified training professionals.
5. You must have a list of treatment/counseling programs in your area. **Solution:** We will mail you a disk of all treatment/counseling facilities available in the State, which can be custom searched by county, city, and type of treatment needed, etc.

* Requirements change to 1 hour of training after the 1st year of certification.

We help you meet 5 of 5 requirements of drug free certification and help make your job less complicated! PLUS we send you the certification form each year one month before your re-certification.



Drug Free Workplace Membership Order Form

Yes, I would like to be a member of The Council on Alcohol and Drugs' Drug Free Workplace program through a partnership with [hbia](#). Please find my information below:

Membership Includes:

- One-year subscription to the monthly Drug Free@Workplace newsletter. (Spanish employee training newsletter available for additional fee.)
- Two video rentals (for supervisor training), with a one-week rental each.
- Disk of treatment/counselor programs.
- Yearly application for the Georgia Workers Compensation Board one month before application is required for certification. This is a reminder so you never lose your 7.5% discount.
- Discounted on-site Roche Laboratories testing kits.

Company Name: _____

Address: _____

Telephone: _____

Contact Name: _____

Email Address: _____

State Certification Date: _____

Payment: Check enclosed \$ _____

Below are discounted fees for hbia clients:

- \$125.00 - One Year Membership
- \$175.00 - One Year Membership including the Spanish Newsletter
- \$200.00 - Two Year Membership
- \$300.00 - Two Year Membership including the Spanish Newsletter

Visa _____ MasterCard _____
Credit Card Number _____
Expiration Date _____
Charge Amount \$ _____
Signature _____

Credit Card billing address (do not complete if same as the above):

Send me at no charge _____ Drug Free Workplace Policy via email.
_____ Application for certification (Workers Comp. Board)

Please contact: Leanne Mulherin @ lmulherin@livedrugfree.org

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